

LIGHTHOUSE BUILDING PERMITS



Pool & Shed Checklist (minor domestic structures)

All plans must be prepared by a registered building practitioner in the appropriate category.

1. Application for Building Permit (Form 1).
2. Certificate of Title, Plan of subdivision (allotment plans) & other relevant title documents.
3. Property & Planning Information Certificates from Council.
4. Report & Consent documents (Council, Water Authority) to build over an easement (where applicable).
5. Planning Permits Copies (where applicable)
6. Site Plan/s showing all relevant information including allotment dimensions, levels, easements, barrier details. Site Cuts and Retention Systems, details of buildings on adjoining Allotments etc. Minimum Scale 1:500
7. Fully dimensioned Architectural Plans and barrier details. Minimum Scale 1:100.
8. Engineering Designs, geotechnical reports (if required), structural designs, drawings, details & computations.
9. Certificates of Compliance.
10. Domestic Contracts Insurance Certificate where cost exceeds \$16,000 (Not applicable to Owner builders or Commercial Building Works).
11. Protection Works Notices (Forms 3 & 4). (Where required)
12. Owner Builder certificate of consent – applicable for domestic building work over \$16,000