



APPLICATION FOR A BUILDING PERMIT

To	Building Surveyor at Lighthouse Building Permits
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From	Please circle one: Owner / Agent of Owner		
ACN		ABN	
Applicant Name			
Postal Address of Applicant		Postcode	
Contact Person		Telephone	
Email			

Address for Serving or Giving of Documents		Postcode	
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Indicate if the Applicant is a Lessee or Licensee of Crown Land to which this application applies. Tick if applicable.	<input type="checkbox"/>
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Contact Person		Telephone	
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Lessee Responsible for Building Work	
Indicate if a Lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that Lessee.	<input type="checkbox"/>

Ownership Details (if applicant is agent of owner)			
Name of Owner(s) Insert full names			
ACN		ABN	
Postal Address of Owner		Postcode	
Contact Person		Telephone	
Email			

Property Details							
Number		Street/Road					
City/Suburb/Town						Postcode	
Lot/s		LP/PS		Volume		Folio	
Crown Allotment		Section		Parish		County	
Municipal District				Allotment Area (for new dwellings only) m ²			

Land Owned by the Crown of a Public Authority. Tick if applicable.



Builder			
Name		Telephone	
ACN		ABN	
Building Practitioner Registration No.			
Postal Address		Postcode	
Contact Name		Mobile	
Email			
<i>[If the builder is carrying out domestic building work under a major domestic building contract, attach an extract of the major domestic building contract showing the names of the parties to the contract in relation to the proposed building work and a copy of the certificate of insurance (if applicable).]</i>			

Natural Person for Service of Directions, Notices and Orders (if builder is a body corporate)			
Name		Telephone	
Postal Address		Postcode	

Building Practitioner or Architect Engaged to Prepare Documents for this Permit				
Name		Category/Class		Registration No.
Name		Category/Class		Registration No.
Name		Category/Class		Registration No.
Name		Category/Class		Registration No.

Nature of Building Work Tick if applicable.			
Construction of a new building	<input type="checkbox"/>	Alterations to an existing building	<input type="checkbox"/>
Demolition of a building	<input type="checkbox"/>	Removal of a building	<input type="checkbox"/>
Extension to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>
Re-erection of a building	<input type="checkbox"/>	Construction of swimming pool or spa barrier	<input type="checkbox"/>
Construction of swimming pool or spa	<input type="checkbox"/>		
Other – please provide description:			

Proposed Use of Building
Proposed use:

Owner-Builder		
I intend to carry out the work as an owner-builder. Tick if applicable.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Owner builder certificate of consent number (if applicable)		

Cost of Building Work		
Is there a contract for the building work?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If yes, state the contract price	\$	
If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation	\$	



Stage of Building Work If application is to permit a stage of the work:	
Extent of stage	
Cost of work for this stage	\$

Please obtain the following and invoice me accordingly Please tick.	
Property Information from Council	YES <input type="checkbox"/>
Title Documents, including Plan of Subdivision, etc.	YES <input type="checkbox"/>
Legal Point of Discharge from Council	YES <input type="checkbox"/>
Section 29A referral (if required)	YES <input type="checkbox"/>

Signature	
Signature of applicant	
Date	

By signing this form, you agree to be bound by the terms and conditions set out on our website and declare that no other building surveyor has been appointed for the project.

In accordance with Schedule 2, Clause 1 (c) (ii) I acknowledge that building permit fees are payable upon making an application for a building permit and if the project does not proceed that I will still be liable to pay a proportion of those fees.

