

LIGHTHOUSE BUILDING PERMITS



Shed Checklist (minor domestic structures)

All plans must be prepared by a registered building practitioner in the appropriate category.

These documents must be provided for us to accept your Application Form	Attached - Tick
1. Application for Building Permit (Form 1).	
2. Certificate of Title, Plan of subdivision (allotment plans) & other relevant title documents – or tick on Application Form for us to apply for you	
3. Site Plan/s showing all relevant information including allotment dimensions, levels, easements, barrier details. Site Cuts and Retention Systems, details of buildings on adjoining Allotments etc. Minimum Scale 1:500	
4. Fully dimensioned Elevation plans showing each side of the shed and noting the north, south, west, east views.	
5. Engineering Designs, geotechnical reports (if required), structural designs, drawings, details & computations.	
6. Engineers Certificate of Compliance.	
Can be supplied after Application accepted.	
7. Report & Consent documents (Part 5 of Regulations (siting of building) Council, Water Authority) to build over an easement (where applicable).	
8. Property & Planning Information Certificates from Council.	
9. Planning Permits Copies (where applicable)	
10. Domestic Contracts Insurance Certificate where cost exceeds \$16,000 (Not applicable to Owner builders or Commercial Building Works).	
11. Protection Works Notices (Forms 3 & 4). (Where required)	
12. Owner Builder certificate of consent – applicable for domestic building work over \$16,000	